



Our ref: PDH/SG
Ask for: Peter Hughes
Date: 20th January, 2023

Dear Councillor,

Your attendance is invited at the meeting of **BURNHOPE PARISH COUNCIL** for consideration of the undernoted agenda. The meeting will be held in Burnhope Community Centre, on Thursday 2nd February, 2023 6.00 p.m.

Yours faithfully,

PETER HUGHES
Clerk

A G E N D A

1. **APOLOGIES FOR ABSENCE**
2. **POLICE REPORT**
3. **PARTNERSHIP REPORT**
4. **COMMUNITY CENTRE REPORT**
5. **MINUTES**
To consider the minutes of the meeting held on the 1st December, 2022
6. **FINANCE REPORT**
7. **PLANNING MATTERS**
8. **CORRESPONDENCE**

Minutes of a meeting of Burnhope Parish Council held on Thursday 1st December 2022 in Burnhope Community Centre at 6:00 pm.

Present:

Councillor D. Coates - Chair

Councillors J. Box, P. Luther, S.J. McCormick, C. McCulloch, T. Metcalf and G. Smith.

In Attendance

County Councillors M. McGaun and D. Oliver, and Alderman O. Johnson

Apologies for Absence

Apologies for absence were submitted on behalf of Councillors L. Clarke, T. Clarke, B. Henderson, I. McKeag and PCSO A. Tonge.

Police Report

The Clerk reported that there no statistics to report at present. However, no anti-social behaviour had been reported during November 2022.

Partnership Report

Councillor S. J. McCormick reported that a meeting had been held on 29th November 2022.

- A number of persons had attended the meeting to object to the Planning Application for the Solar Panels to the north of the village.
- Grant Applications were being prepared for projects in the village.
- Complaints had been made regarding traffic exiting Meadowfield Estate due to visibility issues. The County Councillors were to raise the matter with the Highways Department.

Community Centre Report

Councillor Box reported that the Centre will be closed from 22nd December 2022 to 2nd January 2023. A successful Christmas Fayre had been held on 26th November 2022. The next Lunch Club will be held in February 2023.

Play Equipment

Councillor Box advised the meeting that the AAP Board Meeting had approved the Grant Application for the new Play Equipment. This will now go for full appraisal, a process which will take approximately 8 weeks.

Minutes

Resolved that the Minutes of the meeting of Burnhope Parish Council held on Thursday 3rd November 2022 be approved as a correct record.

Remembrance Sunday

The Chair advised that Remembrance Sunday at the War Memorial had gone very well and was well attended.

Finance Report

The Clerk reported that the following payments had been made since the last meeting of the Council:

Description	Amount
	£
British Gas - Standing Charge for electricity for Christmas Tree Lights	13.83
Four Seasons – Grass-cutting etc.	4375.40
T. Kernahan – Web Duties	92.20
HMRC – Clerk - Tax	90.00
P.D. Hughes – Salary and Expenses	828.96
Total	5400.39

Clerk's Salary

The Chair invited members to consider an increase in the Clerk's salary. After discussion it was **Resolved** to set the salary of the Clerk at £2,500 with effect from 1st April 2023.

Parish Precept 2023/24

The Clerk reported the receipt of correspondence from Durham County Council providing details of the Parish Tax Base, together with a request for the Parish Precept for the financial year 2023/2024. The Local Tax Reduction Scheme Grant for 2023/2024 is £662.

The Clerk then provided details of the Parish Council's overall financial position including future expenditure.

Resolved that the Parish Council agrees to a Precept in the sum of £7,800 for the financial year 2023/2024.

Knotweed

The Clerk reported upon notification received from A. Childs that the legal case in relation to this issue was in the hands of her Solicitor and The National House Building Council. The latter has been given until 7th December 2022 to respond.

Planning Matters

The Clerk reported on the following Planning Applications received by Durham County Council:

22/3116 Site of former Wardles Bridge Inn, Holmside Lane, Burnhope – Erection of six dwellings. No objection.

22/2955 New Warlands Farm Holmside Lane Burnhope.

Demolition of existing barn and erection of mixed-use visitor centre with access and parking etc. NE Autism Society. No objection.

Greenwood Avenue – proposed Housing Development

The Clerk to contact Durham County Council for an update / progress report on this proposed development.

Date of next meeting

The next Ordinary meeting of Burnhope Parish Council will be held on Thursday 2nd February 2023 in Burnhope Community Centre at 6:00 pm.